

IN THE SPECIFICATION

Please amend the specification as follows:

Page 4, lines 14 and 15, please delete this sentence and substitute the following:

FIG. 6 illustrates a site members' tab in accordance with one or more embodiments of the invention;

Page 4, lines 18 and 19, please delete this sentence and substitute the following:

FIG. 8 illustrates a project administration project members' tab in accordance with one or more embodiments of the invention;

Page 5, lines 1-4, please delete these two sentences and substitute the following:

FIG. 11 illustrates a groups' tab and an edit group dialog box in accordance with one or more embodiments of the invention; and

FIG. 12 illustrates a select fields' display screen provided in accordance with one or more embodiments of the invention.

Page 27, lines 17-23 and page 28, lines 1 and 2, please delete this paragraph and substitute the following:

Project member information can be changed over the life of a project. As needed, administrators can: add or remove members from a project; notify members that they have been added or removed from a project, or, that there is a change in their assigned permission level; and change members' permission levels. Project members have viewing and access permission only to the projects which they belong. If a site member is not assigned to any project, the project files tree view display 206 is empty. Additionally, members can have read-only permissions for one project and edit permission for another project (as defined by the project or site administrator).

Page 28, lines 12-23, and page 29, lines 1-3, please delete this paragraph and substitute the following:

If the administrator desires to add a member to a project, the project administration area may be utilized. FIG. 8 illustrates the project administration project members' tab 408. Display area 800 lists all of the current site members that are members of the selected project 810. To add a member to the selected project 810, the administrator selects button 802. FIG. 9 illustrates the dialog displayed after selecting the add member button 802. The names of the currently available members (and groups) are displayed in area 900. Once a member or group is selected from area 900, the administrator can add the member to the project by selecting the add button 906. Thereafter, the member/group is moved to area 902. All of the members of the site can be displayed in area 900 by selecting checkbox 908. Further, the administrator can view the members of a group by selecting the desired group and button "View Group Members" 910. To complete the process and add the members/groups to the project, the OK button is selected. The administrator can also elect to notify the members by email of their addition/removal from a project.

Page 34, lines 10-13, please delete this paragraph and substitute the following:

To lock and unlock a permission set (folder or file), the administrator can use the Project Selection Menu 202 to select the desired project. In tree view 206, the administrator highlights the folder or file to work with, right-clicks, and then chooses Lock Permission Set or Unlock permission Set from the menu.

Page 38, lines 5-18, please delete this paragraph and substitute the following:

Even if a folder is downloaded that contains sub-folders the first time, the user can download single sub-folders or files from the folder at a later time, and the system remembers the directory path based on the most recent directory path provided. If the local directory path changes, the first time the user updates items from a local computer 104, the user can establish a new path simply by dragging and dropping the items from the local computer 104 to the server 106. If a user adds new files to a folder that has been downloaded to the local computer 104, the files are automatically uploaded with the original content of the folder when the user updates to the server 106. Further, when downloading or uploading a folder, only the documents that are changed are moved across the Internet 102. For

example, if a user downloads a folder containing 100 documents and during the week, 10 of the documents change, when the user next downloads the same folder, only the 10 changed documents are moved to the client. Uploading documents and folders operates in a similar manner.

Page 44, lines 11-19, please delete this paragraph and substitute the following:

The Project Administration Activity Log provides information about all tasks or activities (read, create version, lock edit, update, etc.) that have taken place within the selected project. For example, if the user wants to know if a team member has worked with the files in the Project A Review folder within the past two days, the user enters the Date parameters, and ~~the~~ selects the checkboxes for Name and Action in dialog box 1000. The information requested appears in the activity log. In accordance with embodiments of the invention, all of the actions that can be performed on a site and a project are listed in the actions field of the activity log dialog box 1000.

Page 55, lines 19-23, please delete this paragraph and substitute the following:

To import user information, the site members' tab 306 of the site administration ~~are~~ is utilized. Referring to FIG. 6, the import/export button 610 is then selected. In response, the Import Export Members Wizard appears. The Import Export Members Wizard provides a sequence of displays that leads a user through the process of importing or exporting information.